



Example short-term plan template

Block [Number] Week [Number]: [Title]

Individual focuses across the week

This area is for you to note focuses for individual children across the week. These focuses will build on your observations of the needs and interests of individual children across previous weeks.

[Day of the week]

Learning statements

Resources

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Key vocabulary

Activity [Number]: [Group size]

This area is for you to reference an activity from the Cambridge Early Years Teaching Resource or outline your own activity. You may decide to use more than one activity to develop the same learning statements. It may be useful to include some or all of the features below.

Questions:

Questions you will ask during the activity, e.g. to model or encourage use of key vocabulary

Listen and observe: *Things you will look out for to decide when to support or challenge individual children*

Support:

Challenge:

Continuous provision and ideas for guided play

This area is for you to note ideas for possible ways that you might guide children's own play in one or more continuous provision area to develop their learning towards the learning statements. It may be useful to include ideas for observations.

Listen and observe: *Things you will look out for to decide how to guide children's play.*

Spontaneous teachable moments

Opportunities to look out for across the week during everyday routines that will help to consolidate children's learning

Copy this grid to add activities and opportunities that develop other learning statements on the same day, and for other days of the week.

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